

Government of the Democratic Socialist Republic of  
Sri Lanka



Department of Posts  
Sri Lanka



**Invitation for Bids (IFB)**

**Supplying, Delivering, Installing and Maintenance of IT Equipment.**

**PROCUREMENT NO – POST/PMD/05-02/IPS(QSF-01-A)/2022**

1. The Democratic Socialist Republic of Sri Lanka has received a grant from Universal Postal Union towards the development of IT infrastructure capacity of Sri Lanka Post.
2. The Chairman, Department Procurement Committee (DPC) on behalf of the Department of Posts Sri Lanka now invites sealed bids from eligible and qualified bidders for Supplying, Delivering, Installing and Maintenance of the following IT Equipment.

Lot No	Description	Quantity	Bid Security (LKR or equal amount in a freely convertible currency)
1.	Desktop Computers with UPS (Un Interrupted Power Supply)	1000Nos	Rs.1,672,000.00
2.	Barcode Scanners	1000Nos	Rs.400,000.00
3.	Dot Matrix Printers	1000Nos	Rs.450,000.00
4.	Laptop Computers	05Nos	Rs.18,500.00

Bidders may Bid for one lot or several lots, as further defined in the request for bids document.

3. Bidding will be conducted through International Competitive Bidding method.
4. Qualification requirements are indicated in ITB 11.1(e) of the Bidding Document. Additional details are provided in schedule (section 5) of the bidding document.
5. Eligible bidders are: Foreign Manufacturers/Suppliers, Authorized Local Suppliers and Local Agents.
6. Bid validity period: The bid shall be valid 119 Days from the date of bid opening.
7. Bid guarantee period: The validity period of the bid security shall be 147 days or more from the date of opening the Bid.

8. Interested eligible bidders may obtain further information from Accountant (procurement) on Telephone 011-4927249 / 0115-746194 on working days between 09.00 hours to 15.00 hours and inspect the Bidding Documents at the address given below.

Accountant (Procurement)  
Department of Posts,  
Ground Floor, Postal Headquarters,  
No. 310, D.R. Wijewardene Mawatha,  
Colombo – 01000,  
Sri Lanka.

Telephone: 011-4927249 / 0115-746194  
Fax number: 011 2428726  
Electronic mail address: [acct.procurement@slpost.lk](mailto:acct.procurement@slpost.lk)

9. A complete set of Bidding Documents in English language may be purchased by interested bidders on the submission of a written application to the address below:

Accountant (Procurement)  
Department of Posts,  
Ground Floor, Postal Headquarters,  
No. 310, D.R. Wijewardene Mawatha,  
Colombo – 01000, Sri Lanka.

and upon payment of a non-refundable fee of LKR 40,000.00 or (convertible currency). The method of payment will be by cash to above mentioned office or credited to Account: The Postmaster General, Account No 046-1001-49027330 of Peoples Bank.

10. Bids must be delivered to the below address on or before 30<sup>th</sup> August 2022 at 14.00 hours.

Chairman,  
Department Procurement Committee,  
Department of Posts,  
No. 310, D.R. Wijewardena Mawatha, Colombo 01000,  
Sri Lanka.

Late bids will be rejected. Bids will be opened in the presence of the bidders' or representatives who choose to attend in person. All bids must be accompanied by a valid "Bid-Security," as shown above.

11. A pre bid meeting in this regard will be held on 02<sup>nd</sup> August 2022 at 10.30 hours at the postal headquarters, No. 310, D.R. Wijewardene Mawatha, Colombo – 01000, Sri Lanka.

Chairman,  
Department Procurement Committee,  
Department of Posts, No. 310,  
D.R. Wijewardena Mawatha, Colombo 01000.  
Sri Lanka.  
15.07.2022